



Govt. Bilasa Girls' P. G. College, Bilaspur, C. G.

Session 2023-24

Action Taken Report (IQAC)

S. No.	Program	Action Taken
Curriculum Planning and Delivery		
1	IQAC will prepare the academic activity calendar for the Annual and Semester patterns.	The Academic Calendar regarding examinations has been made by Autonomous Cell and the Academic Activities Calendar has been prepared by IQAC for the session 2023-24 and displayed on the website
2	IQAC will ensure that Departmental Calendars of Activities (Academic and Co-curricular) are prepared and followed by every department.	A Departmental Action Plan was made by every department and analysed at the end of session 2023-24 by IQAC.
3	IQAC will ensure that Teaching plans are available and thoroughly followed in every department.	The Teaching Plan is made at the start of the session and approved by the Principal of the College. The implementation of the teaching plan has been reviewed regularly by the Internal Academic Audit Committee and at the end of the session by the External Academic Audit Committee.
4	Objectives of the curriculum will be achieved by departments and ensured by IQAC.	Academic Audit is done and is analysed by IQAC
5	Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific outcomes (PSOs) and Course Outcomes (COs) of the Programmes offered by the Institution and Measuring attainment of POs, PSOs and COs	Programme outcomes (POs), Programme-Specific outcomes (PSOs), and Course Outcomes (COs) of the Programmes offered by the Institution have been created and displayed on the website. Measuring and attainment of PO and PSO has been done and displayed on the Website.
6	Working on increasing the percentage of students undertaking field projects/internships/student projects	All the Departmental Heads have been asked to increase the percentage of students' field projects/internships/student projects
7	Proper organization of induction programme.	The Induction Programme was organized by the college's newly admitted UG students and also by the Departments for newly admitted PG students.
8	Each department will organize at least 2 guest lectures	Almost 90% of Departments organized 2 or more than 2 Guest lectures.
9	Extension Activities will be done	Extension Activities have been done by the Department of Geography and Zoology.
Collaboration		
10	Linkages with other institutes for PG/research students will be established by the research committee. Student Exchange/Faculty exchange programme should be made	8 MoUs have been established by different departments and collaborative activities have been performed

<u>Research and Development</u>		
11	Improvisation of citation of the research papers by registering in Research Gate, Google Scholar etc	A workshop on improvisation of citation Research Gate and Google Scholar etc have been planned.
<u>Feedback</u>		
12	Feedback will be obtained from (a) students (b)teachers (c) Employers, d) Alumni and (e)Parents Feedback collected, analysed and action taken and a report should be made	Feedback has been collected from (a) students (b)teachers (c) Employers, d) Alumni and (e)Parents are analysed a report has been made.
<u>ICT- Enabled Tool</u>		
13	Teachers should use ICT-enabled tools including online resources for effective teaching and learning process	A Training Program for the Teaching Staff was organized by IQAC
14	The teachers will stimulate all the teachers to prepare e-content for their respective subjects.	E-Content has been prepared by various faculties.
<u>Slow and Advanced Learners</u>		
15	Proficiency/Diagnostic tests to identify slow and advanced learners.	Identification of Slow and Advanced Learners has been done. And Some initiatives such as group discussions, doubt removal classes, peer teaching have been done by various departments.
<u>Financial Management and Resource Mobilization</u>		
16	Internal Financial audit	An internal financial audit has been done
17	Generating Funds / Grants from non-government bodies, individuals, and philanthropists (at least 20000 per year)	Initiatives for philanthropic activities have been done
<u>Faculty Empowerment Strategies</u>		
18	Professional development / administrative training programs organised by the Institution for teaching and non-teaching staff. Organizing workshops/seminars conducted on Research Methodology or Intellectual Property Rights (IPR)	Training Programs organised by IQAC for Teaching Staff. ➤ A Training Program for the Teaching Staff was organized by IQAC on the topic “How to use DET and Prepare Video Lecture”. 66 Teachers participated in it. ➤ Faculty Development program organized by the Department of Chemistry and Department of Computer Science in association with IQAC on “Recent Research Advances in Sustainable Development and Capacity Building”. 240 Teachers from different parts of India participated in the program.
19	IQAC will encourage the teachers to participate in Orientation, Refresher courses, Faculty development programs, Workshops, Conferences, and, Seminars.	IQAC encouraged the teachers to participate in Orientation, Refresher courses, Faculty development programs, Workshops, Conferences, and, Seminars.
20	Faculty will be motivated to pursue his/her PhD and any other relevant course	Faculties have been motivated to pursue his/her PhD and any other relevant course.
<u>Environment Consciousness</u>		
21	The carbon footprint of the college will be calculated	Energy audit has been done
22	The green audit procedure is in place under Environmental Studies.	A Green Audit has been done

23	Efforts will be strengthened to make the campus eco-friendly.	Activities have been done for the plantation
24	Waste Management (degradable and non-degradable waste) will be done	Initiatives have been taken
Policy Document		
25	Decisions related to Policy document-making were taken in the meeting	Policy Documents of <ul style="list-style-type: none"> • Mentor-Mentee Scheme • Academic Audit Policy • Placement and Counselling Cell Have been made

Some Specific Programs Conducted by IQAC in 2023-24:

Training Program for Teaching Staff:

- A Training Program for the Teaching Staff was organized by IQAC on the topic “How to use DET and Prepare Video Lecture”, on 66 Teachers participated in it.
- Faculty Development program organized by the Department of Chemistry and Department of Computer Science in association with IQAC on “Recent Research Advances in Sustainable Development and Capacity Building”. 240 Teachers from different parts of India participated in the program.

Some Specific Programs Conducted by Different Departments in 2023-24:

Seminars and Workshop:

- Two days National Seminar on "Recent Trends in Mathematics, Physics and Computer Science" By Department of Mathematics, Department of Physics, Department of Computer Science & IQAC, on 26-27.07.2023.
- 10 days workshop on "Sanskrit Sambhashanam", by the Department of Sanskrit.
- "Maintenance and Calibration of Instruments" by Department of Chemistry.
- One-day Seminar on “Udyamita Protsahan Sammelan” organised by the Department of Commerce on 12.09.2023.
- Two Days workshop on “Career Options after Graduation” organised by Department of Commerce.

Entrepreneurship:

- “Awareness programme for Self-Employment and Entrepreneurship for Students” organised by Placement Cell and Department of Commerce on 21.12.2023.
- Guest Lecture in Cyber Security and IOT by Department of Physics on 02.02.2024.
- Workshop on “How to prepare PPT” by Department of Zoology, on 20.11.2023.

Career Guidance:

- How to Crack CSIR-NET Physics, By Department of Physics, 08.01.2024.
- Guidance for NET/ SET by the Department of History on 10.10.23 and 16.03.24.
- Awareness Program on " Self-Employment and Entrepreneurship” under Swawalambi Bharat Abhiyan by Department of Commerce, on 21.12.23.
- “Pariksha pe Charcha” by Department of Commerce, on 09.02.24.

Soft Skill Development:

- Workshop on How to prepare PPT by Department of Zoology, on 20.11.2023.
- Guest Lecture on “Stress Management” on 14.07.2023 by Department of Zoology.

- Story Telling Competition on “An alien’s visit to the world” on 16.10.2023 by Department of English.
- Poem Recitation Competition on 22.10.23 by the Department of English.
- “How to prepare Clay model on 08.12.2023 by Department of Zoology.

Educational Tours:

- Visit to IIT, Banaras Hindu University, Banaras- Ayodhya from 16.12.23 to 19.12.23 by the Department of Physics.
- Visit to Department of Mathematics, BHU Varanasi, U. P. from 09.01.24 to 13.01.24 Department of Mathematics.
- Visit to Vishakhapatnam from 03.02.24 to 07.02.24, by the Department of Hindi.
- Excursion Trip to Devpahri and Satrenga 11.03.24 by Department of Zoology
- Visit to Baimanagoi and study of Cultural Heritage of Chhattisgarh and Atal Bihari Vajpayee Viswavidyalaya, 31.01.24 by Department of Hindi.
- Visit to Rajiv Smriti Van for Bird Watching and Awareness Program on 07.03.24 by the Department of Zoology.
- Visit to Kanan Pindari Zoo on 26.01.24 by the Department of Botany
- Visit to “Swadeshi Mela” on 21.02.24 by the Department of History.
- Visit to "Buka Dam and Buka Lake, Korba C. G., on 17.01.24, by the Department of Commerce.

Extension Activities and Awareness Programs:

- “Environment Awareness Program”, at Village Banabel, Tilkadih, Bilaspur C. G. on 05.12.2023, by Department of Geography.
- “Environment Awareness Program”, at Village Kutela, Kureli, Bilaspur C. G. on 09.12.2023 by Department of Geography.
- Visit to Rajiv Smriti Van of Bilaspur, for Bird Watching and Awareness Program on 07.03.2024.

Collaborative Activities: MoU

- Kaivalya Therapeutic Clinic, Tilak Nagar, Bilaspur, Chhattisgarh & Psychology Department, Govt. Bilasa Girls' College, Bilaspur, Chhattisgarh.
- IIARI & Geography Department, Govt. Bilasa Girls' College, Bilaspur, Chhattisgarh.
- C. M. Dubey Post Graduate College, Bilaspur & Geography Department, Govt. Bilasa Girls' College, Bilaspur, Chhattisgarh
- Dr. C.V. Raman University, Karegi Road, Kota, Bilaspur & Geography Department, Govt. Bilasa Girls' College, Bilaspur, Chhattisgarh
- K.G. Arts and Science College, Raigarh (C. G.) & Sanskrit Dept., Govt. Bilasa Girls' College, Bilaspur, Chhattisgarh
- CIMFR Bilaspur (C.G.), Kamla Nehru Mahavidyalaya Nagpur (MS) & Chemistry Department, Govt. Bilasa Girls' College, Bilaspur, Chhattisgarh
- CMD P. G. College Bilaspur & Dept. of Mathematics, Govt. Bilasa Girls P.G. College Bilaspur
- Govt. E.R.R. PG Science College, Bilaspur, Chhattisgarh, Dept. of Chemistry, Govt. Bilasa Girls' College, Bilaspur, Chhattisgarh
- LCIT College of Commerce & Science, Bodari, Bilaspur (C.G.), Dept. of Chemistry, Govt. Bilasa Girls' College, Bilaspur, Chhattisgarh
- NICE Tech Computer Education Pvt. Ltd, Bilaspur, Dept. of Commerce, Govt Bilasa Girls P. G. College Bilaspur

- Dept. of Commerce & Financial Studies ABVU Bilaspur & Dept. of Commerce, Govt. Bilasa Girls P.G. College, Bilaspur
- Govt. E.R.R. PG Science College, Bilaspur, Chhattisgarh, Dept. of Chemistry, Govt. Bilasa Girls' College, Bilaspur, Chhattisgarh



Dr. Aradhana Sharma
IQAC Coordinator
Govt. Bilasa Autonomous
Girl's P.G. College
Bilaspur (C.G.)



Dr. S.R. Kamlesh
Principal
PRINCIPAL
Govt. Bilasa Girls P.G.
Govt. Bilasa Girls P.G. College
(Autonomous) College
Bilaspur (C.G.)
Bilaspur (C.G.)